

[Your full name]
[Your street address]
[Your city], [Your state] [Your ZIP]

[Date]

Via USPS Certified Mail, Return Receipt Requested

[Company or person it goes to]
[Their street address]
[Their city], [Their state] [Their ZIP]

Re: Demand to remove my listings and stop selling my personal information

Your website publishes information about me at: [Web addresses of the listings].

Remove these listings and any other listing about me, and suppress my information so that it doesn't return when your data sources refresh.

I make this request under the privacy law of my state, any other law that applies to you, and your own privacy policy.

If you furnish reports used to decide on credit, insurance, employment or housing, you may be a consumer reporting agency under the Fair Credit Reporting Act, 15 U.S.C. § 1681a(f). If you are, treat this letter as my dispute of the accuracy and completeness of this information under 15 U.S.C. § 1681i.

To find my records, use my name and address above. Use this information only to process this request.

Please confirm in writing, at the address above, when this is done.

Sincerely,

[Your full name]